RFO REPORT – 22nd July 2025

SOUTH STOKE PARISH COUNCIL		Receipt and Payment Analysis as at :-			01/07/2025
	Note	Budget 2025/26	Actual to date	Variation from budget
RECEIPTS				
Parks & Open Spaces		0	0	0
Community Infrastructure Levy		0	0	0
B&NES Agency Services (Footpath Clearing)		520	519	-1
B&NES Agency Services (Churchyard)	2	974	0	-974
Agency Services Sub Total		1494	519	-975
Allotment Rents		160	0	-160
Precept		23398	11699	-11699
Bank Interest		700	0	-700
Other Income		0	1800	1800
VAT Refund		800	0	-800
TOTAL RECEIPTS		26552	14018	-12534
PAYMENTS (Ex VAT)	1			
Parks & Open spaces				
Village Green upkeep		250	0	-250
Millennium Viewpoint & Wood		100	0	-100
Sub-total		350	0	-350
General Administration				
Postage, stationery, printing etc.		200	0	-200
Insurance		350	396	46
Parish Hall Hire		1000	0	-1000
Clerk Remuneration		8750	2204	-6546
Bank and Audit Fees		550	163	-387
Society of Local Council Clerks		250	103	-147
ALCA		155	188	33
Data Protection Act		35	0	-35
Website Hosting and Maintenance		250	0	-250
Publications, books and Training etc.		240	45	-195
Sub-total		11780	3099	-8681
Agency Services				
Roadsweeping wages		6733	1619	-5115
Roadsweeping other costs		100	0	-100
Footpath clearance		420	0	-420
Churchyard Upkeep	2	1000	0	-1000
Sub-total		8253	1619	-6635
Allotments				
Allotments rent		60	0	-60
Allotments maintenance		50	0	-50
Sub-total		110	0	-110
Public lighting				
Electricity		180	0	-180
Routine Maintenance		0	0	0
Sub-total		180	0	-180
S137 Payments				
Avon Wildlife Trust		50	0	-50
Bath Preservation Trust		20	15	-5
CPRE		60	60	0
Sub-total		130	75	-55
Other Non-recurring Items				
Grant to Parish Hall		0	0	0
Community Infrastructure Payments		3004	823	-2181
Professional & Legal Advice		0	0	0
Other Expenditure		0	0	0
		3004	823	-2181
TOTAL PAYMENTS		23807	5615	-18192
Excess of Income over Expenditure		2745	8402	5657
Reclaimable VAT		800	26	
Total Gross Payments		24607	5641.72	

Note 1. Payments exclude VAT unless it cannot be re-claimed.

Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.

RFO REPORT – 22nd July 2025

BANK RECONCILIATION

Financial Year Ending 31st March 2026

Prepared by **Mr. Andrew Walker** Clerk and Responsible Financial Officer on **14/07/2025**

Balance per Bank Statements as at 01/07/2025		
Current Account HSBC	17,604.37	
Deposit Account Bath Building Society - Closed	0.00	
Deposit Acc ex.-Base rate Tracker Bond - Bath Building Society	15,613.71	
Of which		33,218.08
Community Infrastructure Balance - unspent	4,197.32	
SDDP Contributions - Unspent	0.00	
Churchyard Agency Fund	1,714.44	
	5,911.76	
Unrestricted Funds	27,306.32	
LESS Un-presented cheques: (inc. VAT)		
Sub Total		0.00
PLUS Unpresented Credits		
		0.00
Net Balance as at 1st July 2025		**33,218.08**
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Open Balance 01/04/2025		
Current Account HSBC	9,228.21	
Deposit Account Bath Building Society	0.00	
Base rate Tracker Bond - Bath Building Society	15,613.71	
Of which		24,841.92
Community Infrastructure Balance - unspent	4,197.32	
SDDP Contributions - Unspent	0.00	
Churchyard Agency Fund	1,714.44	
	5,911.76	
Plus Receipts in the year		14,017.88
		38,859.80
Less Payments in the year		5,641.72
Closing Balance per cash book (receipts and payments book) on 01/07/2025		**33,218.08**

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1. The B&NES Council Footpaths Vegetation Cutting Payment of £518.88 has been received.
2. A total of £1,800 has been received as donations from Midford Residents for the Midford Defibrillator.

Receipts since meeting on 20th May 2025				
Reference	**Date**	**From Whom**	**Particulars**	**Amount**
2	11/06/2025	B&NES Council	Vegitaion Cutting	518.88
3	15/06/2025	Residents	Contributions to Midford Defibrillator	410.00
4	16/06/2025	Residents	Contributions to Midford Defibrillator	380.00
5	17/06/2025	Residents	Contributions to Midford Defibrillator	250.00
6	18/06/2025	Residents	Contributions to Midford Defibrillator	120.00
7	21/06/2025	Residents	Contributions to Midford Defibrillator	120.00
8	22/06/2025	Residents	Contributions to Midford Defibrillator	100.00
9	23/06/2025	Residents	Contributions to Midford Defibrillator	70.00
10	24/06/2025	Residents	Contributions to Midford Defibrillator	200.00
11	30/06/2025	Residents	Contributions to Midford Defibrillator	150.00

Payments approved as standing payments or at meeting on 20th May which have now been made.				
Reference	**Date**	**To Whom**	**Particulars**	**Amount**
BankChgApr25	22/04/2025	HSBC	Bank Charges April 2025	8.00
SSPCMAY25GBD	22/05/2025	Grant Davis	Pay Advice 28th April to 25th MAY 2025	498.00
SSPCMAY25AW	22/05/2025	Andrew Walker	Pay advice MAY 2025	374.00
SSPCMAY25AW	22/05/2025	Andrew Walker	Pay advice MAY 2025	374.00
034PZ001752802602	02/06/2025	HMRC Paye/NIC Cumb	Month 2 Paye 2025-26	214.07
Pavement reinstate	23/05/2025	Bob McGrain	Expenses - Reinstate Phone Box Pavement	146.79
Subs-2025-035	29/05/2025	ALCA LCA	Membership 2025-26	187.87
11753 G Davis	29/05/2025	SLCC	Membership G Davis 2025-26	102.88
2031 InternalAudit	29/05/2025	Summer Lane Books	Internal Audit Fee	130.00
IA Lunch	29/05/2025	Mr. G Davis	Internal audit Lunch expenses	10.80
544780169	29/05/2025	Zurich Insurance	Insurance Renewal 2025-26	396.00
DD-BPT	02/06/2025	Bath Preservation Trust	Membership	15.00
SSPCJUN25GBD	26/06/2025	Grant Davis	Pay Advice 26th Mal to 25th Jun 2025	622.50
SSPCJUN25AW	26/06/2025	Andrew Walker	Pay advice Jun 2025	374.00
SSPCMAY25GD	26/06/2025	Geoffrey Davis	Pay advice Jun 2025	373.80
Inv - 22877	26/06/2025	ALCA Course Fee	Essential Councillor Training	45.00
034PZ001752802603	01/07/2025	HMRC Paye/NIC Cumb	Month 2 Paye 2025-26	232.94
BankChgMay25	22/06/2025	HSBC	Bank Charges May 2025	8.00
DD-CPRE	23/06/2025	CPRE	CPRE Annual Subs	60.00

RFO REPORT – 22nd July 2025

SOUTH STOKE PARISH COUNCIL	COMMUNITY INFRASTRUCTURE LEVY - Annual report
Reporting period: CIL Monies received by the Council to:-	**31st MARCH 2026**
a) CIL Receipts	
Total amount of CIL received in financial year (2017/18)	£2,658.72
Total amount of CIL received in financial year (2018/19)	£10.76
Total amount of CIL received in financial year (2019/20)	£0.00
Total amount of CIL received in financial year (2020/21)	£0.00
Total amount of CIL received in financial year (2021/22)	£27,680.49
Total amount of CIL received in financial year (2022/23)	£28,016.93
Total amount of CIL received in financial year (2023/24)	£0.00
Total amount of CIL received in financial year (2024/25)	**£0.00**
Total	**£58,366.90**
Total amount of CIL received in financial year (2025/26)	**£0.00**
Total CIL Receipts	**£58,366.90**
b) CIL Expenditure	
Total amount of CIL spent to end of financial year (2025/26)	**£54,870.68**
c) Items on which CIL has been spent	
New Litter Bin - Churchyard Wall	£308.40
Street Lighting Inspections, tests and Maintenance	£772.11
Road Safety Improvements. Speed Limit Signage	£2,621.86
Jubilee Beacon Burner and Pole	£370.00
Replacement Window Village Hall	£4,480.00
StreetLight Replacement/Upgrade/Repair South Stoke Village and B3110	£9,994.69
Asbestos Sample - Village Hall	£58.80
Village Hall - LED Lighting Upgrade	£2,838.00
Village Hall Audio System	£4,794.00
Village Hall Video Display Screen	£5,580.00
Village Hall Curtains 50% Deposit	£2,584.30
Redecoration of Village Hall	£3,958.50
Village Hall Curtains - Balance	£2,584.30
Village Hall Chairs	£5,676.00
Grant Payment - BrushCutters - CIL	£1,189.99
Refurb Telephone Box	£2,925.00
Removal & Transport of Phone Box - Journey 1	£900.00
Removal & Transport of Phone Box - Journey 2	£900.00
Midford Phone Box Sundry Materials	£231.43
Trainee/Assistant Clerk 2024/25 (3 Months)	£1,402.20
Trainee/Assistant Clerk 2025/26 (3 Months)	£701.10
d) Monies requested / recovered from Parish Council (Reg 59E, 59F)	
Monies which have been requested, or recovered, from the Parish Council to the financial year (2023/24)	£0.00
e) CIL retained	
i. Total amount of CIL received in the financial year (2024/25) and retained (unspent) at the end of the reported year (2024/25)	**£0.00**
ii. Total amount of CIL received in previous year(s) and retained (unspent) at the end of the reported year (2024/25)	**£3,496.22**
Total CIL receipts retained (unspent)	**£3,496.22**
Commitments awaiting completion /invoicing	
Trainee/Assistant Clerk 2025/26 (9 Months)	£2,103.30
Total	**£2,103.30**
Uncommitted Balance	**£1,392.92**

Councillor …….. Clerk ……..

Print Name: **Mr. G. Davis**

Dated 22/07/2025