# SOUTH STOKE PARISH COUNCIL

## NOTICE IS HEREBY GIVEN

## That the Annual Parish Council Meeting of SOUTH STOKE PARISH COUNCIL Will be held on TUESDAY May 20th 2025 at 7.00 p.m. IN THE VILLAGE HALL

**Public Participation -** A 15 minute session is available for members of the public to exercise their right to address the council in order to indicate interests in the agenda items and/or put questions to Council that may be answered at a later date or become an agenda item at the next meeting.

**Agenda – Annual Parish Council Meeting – 20th May 2025**

1. **Election of Officers – Chairman and Vice Chairman**
2. **Apologies for Absence**
   To receive any notices of absence
   To approve any reason for absence.
3. **Declarations of Interest and Dispensations**
   To receive declarations of interest from councillors on items on the agenda
   To receive written requests for dispensations for disclosable pecuniary and other interests (if any)
   To grant any requests for dispensation as appropriate
4. **Confidential Matters**
   To agree any items for which publicity would be prejudicial to the public interest, and to resolve to exclude the public and the press for these items.
5. **Minutes of Parish Council Meeting** held on 3rd March 2025
6. **Minutes of Annual Parish Meeting** held on 29th April 2025
7. **Annual Return**
   - Accounts for year ending 31st March 2025
   - Auditors Report and Approval of Invoice
   - Review and Adoption of Standing Orders, Financial Regulations, Risk assessment, Asset Register
   - Parish Council Insurance – To agree Quotations and Approve Renewal
   - Annual Return – Completion and Approval of The Annual Governance Statement 2024/25
   - Annual Return – Approval of The Accounting Statements 2024/25
8. **General Power of Competence -** The Parish Council resolves from 20th May 2025, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.
9. **Financial Matters**
   Section 137 Subscriptions
   - Avon Wildlife Trust Annual Membership £48.00
   - CPRE – Annual Membership £60.00
   - Bath preservation Trust £40.00

   RFO Report
   - Payments for Approval
   - Community Infrastructure Levy (CIL) Funds – Review of Report and allocated expenditure.

   The Parish Council resolves to continue to make the following Payments by Direct Debit:-
   - N-Power – Monthly Electricity Bill Approx.£20.00 monthly
   - Avon Wildlife Trust Annual Membership £48.00
   - CPRE – Annual Membership £60.00
   - Bath preservation Trust £40.00
   - Information Commissioner - Data Protection Registration £35.00

   The Parish Council resolves to approve all Standard payroll payments for the year 2025/26 unless there are any exceptional payments to any individual.
10. **Parish Council Matters**
    - **Parish Councillor Responsibilities –** To Review
11. **General Parish Matters**
    - Matters Arising from Annual Parish Meeting
    - Midford Telephone Box – Progress Report
    - Village Hall
    - Allotments
    - Police liaison and Neighbourhood Watch
    - Website and IT Upgrades
    - Noticeboard for Sulis Down

**Footpaths and Open Spaces**

- Millennium Viewpoint – The broken slab on the stone bench, and damaged fenceline.
- Footpaths - Temporary Closure of Public Footpaths BA16/2 & BA22/18, Tucking Mill Reservoir
- Village Green
- Churchyard

**12. Planning Matters**

**Planning Update -** Sulis Down Developments – Report

**Applications Received**

**25/01742/FUL - Pound Cottage, Southstoke Lane, South Stoke, Bath BA2 7DN -** Internal re-configurations to ground, first and attic plans. Conversion of garage into ancillary accommodation. Extension to first floor living accommodation to include boot room, library, garden/ study room and shower room. Replacement windows and rainwater goods throughout. Refurbished first floor roof, rooflights incorporated. Alternations to boundary wall to ease access into property**.**

**25/01612/FUL - Russell House, Packhorse Lane, South Stoke, Bath BA2 7DW -** Erection of roof terrace with internal access stair to the rear flat roof extension to Russell House, repairs and new flat roof to the existing garden shed built up to the rear boundary with Victoria Cottages.

**Planning Decisions by B&NES**

**Decisions Pending**

**Enforcement Update**

**Other Planning Matters to Report**

**B&NES New Local Plan pre-options engagement**

**13. Highway Matters**

Midford Road/Village – Report

Brasknocker Hill - Report

**14. B&NES Matters**

PARISH LIAISON MEETING – Minutes of meeting 19th March 2025

Bath Preservation Trust – Report

**15. Other Matters to Report**

**16. Correspondence Received**

**17. Dates for Future Meetings –** To agree dates for coming year.

Signed 11th May 2024

Mr. G. Davis (Clerk)
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