RFO REPORT – 25th November 2025

SOUTH STOKE PARISH COUNCIL		Receipt and Payment Analysis as at :-			17/11/2025
			Budget	Actual	Variation
	Note		2025/26	to date	from budget
RECEIPTS					
Parks & Open Spaces			0	0	0
Community Infrastructure Levy			0	0	0
B&NES Agency Services (Footpath Clearing)			520	519	-1
B&NES Agency Services (Churchyard)	2		974	0	-974
Agency Services Sub Total			1494	519	-975
Allotment Rents			160	0	-160
Precept			23398	23398	0
Bank Interest			700	0	-700
Other Income			0	6870	6870
VAT Refund			800	0	-800
		TOTAL RECEIPTS	26552	30787	4235
PAYMENTS (Ex VAT)	1				
Parks & Open spaces					
Village Green upkeep			250	81	-169
Millennium Viewpoint & Wood			100	0	-100
		Sub-total	350	81	-269
General Administration					
Postage, stationery, printing etc.			200	0	-200
Insurance			350	396	46
Parish Hall Hire			1000	0	-1000
Clerk Remuneration			8750	6088	-2662
Bank and Audit Fees			550	551	1
Society of Local Council Clerks			250	103	-147
ALCA			155	188	33
Data Protection Act			35	47	12
Website Hosting and Maintenance			250	235	-15
Publications, books and Training etc.			240	45	-195
		Sub-total	11780	7653	-4127
Agency Services					
Roadsweeping wages			6733	4446	-2287
Roadsweeping other costs			100	0	-100
Footpath clearance			420	0	-420
Churchyard Upkeep	2		1000	0	-1000
		Sub-total	8253	4446	-3807
Allotments					
Allotments rent			60	0	-60
Allotments maintenance			50	0	-50
		Sub-total	110	0	-110
Public lighting					
Electricity			180	152	-28
Routine Maintenance			0	0	0
		Sub-total	180	152	-28
S137 Payments					
Avon Wildlife Trust			50	48	-2
Bath Preservation Trust			20	15	-5
CPRE			60	60	0
		Sub-total	130	123	-7
Other Non-recurring Items					
Grant to Parish Hall			0	0	0
Community Infrastructure Payments			3004	2241	-763
Professional & Legal Advice			0	0	0
Other Expenditure			0	6241	6241
			3004	8482	5478
		TOTAL PAYMENTS	23807	20937	-2870
Excess of Income over Expenditure			2745	9850	7105
Reclaimable VAT			800	1278	
Total Gross Payments			24607	22215.78	
Note 1. Payments exclude VAT unless it cannot be re-claimed.					
Note 2. Churchyard upkeep is a ringfenced account. The remaining surplus from previous years is retained solely for that purpose.					

RFO REPORT – 25th November 2025

BANK RECONCILIATION

Financial Year Ending 31st March 2026

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on **17/11/2025**

Balance per Bank Statements as at 01/11/2025					
Current Account HSBC				5,342.80	
HSBC Business Money manager - Savings				8000.00	
Deposit Acc ex.-Base rate Tracker Bond - Bath Building Society				22,613.71	
Of which					35,956.51
Community Infrastructure Balance - unspent				3,028.82	
SDDP Contributions - Unspent				0.00	
Churchyard Agency Fund				1,714.44	
				4,743.26	
			Unrestricted Funds	31,213.25	
LESS Un-presented cheques: (inc. VAT)					
034PZ001752802607	03/11/2025	HMRC Paye/NIC Cumb	Month 7 Paye 2025-26	214.07	
DD-ICO	12/11/2025	Information Commissioner	Data Protection Registration	47.00	
3619 SSPC	17/11/2025	Swan Mngmnt Svces	Annual Domain Services Fee	240.00	
IN25-1227	20/11/2025	WJP Software Ltd	.gov.uk ANNUAL DOMAIN NAME RENEWAL	42.00	
SSPCNov25GBD	20/11/2025	Grant Davis	Pay Advice 27 Oct to 23 Nov 2025	711.10	
SSPCNov25AW	20/11/2025	Andrew Walker	Pay advice Nov 2025	470.00	
SSPCNov25GD	20/11/2025	Geoffrey Davis	Pay advice Nov 2025	469.80	
DD266-Nov	30/11/2025	N-Power	Electricity 01/10/25 - 31/10/25	19.29	
034PZ001752802608	01/12/2025	HMRC Paye/NIC Cumb	Month 8 Paye 2025-26	330.23	
Sub Total					2,543.49
PLUS Unpresented Credits					
					0.00
Net Balance as at 1st December 2025					**33,413.02**
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-					
CASH BOOK					
Open Balance 01/04/2025					
Current Account HSBC				9,228.21	
Deposit Account Bath Building Society				0.00	
Base rate Tracker Bond - Bath Building Society				15,613.71	
Of which					24,841.92
Community Infrastructure Balance - unspent				4,197.32	
SDDP Contributions - Unspent				0.00	
Churchyard Agency Fund				1,714.44	
				5,911.76	
Plus Receipts in the year					30,786.88
					55,628.80
Less Payments in the year					22,215.78
Closing Balance per cash book (receipts and payments book) on 01/12/2025					**33,413.02**

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1. **The 2nd Precept Payment of £11,699** has been received.
2. **SAVINGS -** £7,000 has been transferred to the Bath Building Society Account, and £8,000 has been transferred to a new Business Money Manager Savings account with HSBC. Both from the HSBC Current account in order to attract some interest.

Receipts since meeting on 23rd September 2025				
Reference	**Date**	**From Whom**	**Particulars**	**Amount**
15	01/10/2025	B&NES Council	Precept Payment October 2025	11699.00

Payments approved as standing payments or at meeting on 23rd September which have now been made.				
Reference	**Date**	**To Whom**	**Particulars**	**Amount**
SSPCsep25GBD	25/09/2025	Grant Davis	Pay Advice 1 Sep to 28 Sep 2025	498.00
SSPCSep25AW	25/09/2025	Andrew Walker	Pay advice Sep 2025	374.00
SSPCSep25GD	25/09/2025	Geoffrey Davis	Pay advice sep 2025	374.00
034PZ001752802606	01/10/2025	HMRC Paye/NIC Cumb	Month 6 Paye 2025-26	214.07
C FundSSPCDonation	25/09/2025	Cotswold Wardens	Donation for Clearing BA22/10	100.00
27627-SOU017	25/09/2025	Community Heartbeat Trust	Replacement Battery	360.00
BankChgJulAug25	228/25	HSBC	Bank Charges to Aug 31 2025	2.00
DD266-Aug	18/09/2025	N-Power	Electricity 01/08/25 - 31/08/25	16.24
DD266-Jan-Jul	19/09/2025	N-Power	Electricity 01/01/25 - 31/07/25	98.29
DD266-Sept	02/10/2025	N-Power	Electricity 01/08/25 - 30/08/25	11.28
SAJ-UK_2025_02782	10/10/2025	Elan City Ltd	RADAR SPEED SIGN x 2 & Miscell Items	5090.52
SStokePhoneBox	10/10/2025	Mark Baker	Re-painting South Stoke Phone Box	400.00
SStokeRailings	10/10/2025	Cllr. Anne Ward	Paint for re-painting White Railings	97.44
SSPCOct25GBD	23/10/2025	Grant Davis	Pay Advice 29 Sep to 26 oct 2025	498.00
SSPCOct25AW	23/10/2025	Andrew Walker	Pay advice Oct 2025	374.00
SSPCOct25GD	23/10/2025	Geoffrey Davis	Pay advice Oct 2025	374.00
034PZ001752802607	03/11/2025	HMRC Paye/NIC Cumb	Month 7 Paye 2025-26	214.07
DD266-Oct	31/10/2025	N-Power	Electricity 01/09/25 - 30/09/25	14.38
28291-sou017	31/10/2025	Community Heartbeat Trust	Replacement Pads x 2	147.54
Bookcase expenses	31/10/2025	Bob McGrain	Expenses - Bookcase for PhoneBox	198.16
DD-ICO	12/11/2025	Information Commissioner	Data Protection Registration	47.00
3619 SSPC	17/11/2025	Swan Mngmnt Svces	Annual Domain Services Fee	240.00
IN25-1227	20/11/2025	WJP Software Ltd	.gov.uk ANNUAL DOMAIN NAME RENEWAL	42.00
SSPCNov25GBD	20/11/2025	Grant Davis	Pay Advice 27 Oct to 23 Nov 2025	711.10
SSPCNov25AW	20/11/2025	Andrew Walker	Pay advice Nov 2025	470.00
SSPCNov25GD	20/11/2025	Geoffrey Davis	Pay advice Nov 2025	469.80
DD266-Nov	30/11/2025	N-Power	Electricity 01/10/25 - 31/10/25	19.29
034PZ001752802608	20/11/2025	HMRC Paye/NIC Cumb	Month 8 Paye 2025-26	330.23

SOUTH STOKE PARISH COUNCIL COMMUNITY INFRASTRUCTURE LEVY - Annual report	
Reporting period: CIL Monies received by the Council to:-	**31st MARCH 2026**
a) CIL Receipts	
Total amount of CIL received in financial year (2017/18)	£2,658.72
Total amount of CIL received in financial year (2018/19)	£10.76
Total amount of CIL received in financial year (2019/20)	£0.00
Total amount of CIL received in financial year (2020/21)	£0.00
Total amount of CIL received in financial year (2021/22)	£27,680.49
Total amount of CIL received in financial year (2022/23)	£28,016.93
Total amount of CIL received in financial year (2023/24)	£0.00
Total amount of CIL received in financial year (2024/25)	**£0.00**
Total	**£58,366.90**
Total amount of CIL received in financial year (2025/26)	**£0.00**
Total CIL Receipts	**£58,366.90**
b) CIL Expenditure	
Total amount of CIL spent to end of financial year (2025/26)	**£56,099.18**
c) Items on which CIL has been spent	
New Litter Bin - Churchyard Wall	£308.40
Street Lighting Inspections, tests and Maintenance	£772.11
Road Safety Improvements. Speed Limit Signage	£2,621.86
Jubilee Beacon Burner and Pole	£370.00
Replacement Window Village Hall	£4,480.00
StreetLight Replacement/Upgrade/Repair South Stoke Village and B3110	£9,994.69
Asbestos Sample - Village Hall	£58.80
Village Hall - LED Lighting Upgrade	£2,838.00
Village Hall Audio System	£4,794.00
Village Hall Video Display Screen	£5,580.00
Village Hall Curtains 50% Deposit	£2,584.30
Redecoration of Village Hall	£3,958.50
Village Hall Curtains - Balance	£2,584.30
Village Hall Chairs	£5,676.00
Grant Payment - BrushCutters - CIL	£1,189.99
Refurb Telephone Box	£2,925.00
Removal & Transport of Phone Box - Journey 1	£900.00
Removal & Transport of Phone Box - Journey 2	£900.00
Midford Phone Box Sundry Materials	£231.43
Trainee/Assistant Clerk 2024/25 (3 Months)	£1,402.20
Trainee/Assistant Clerk 2025/26 (8 Months)	£1,929.60
d) Monies requested / recovered from Parish Council (Reg 59E, 59F)	
Monies which have been requested, or recovered, from the Parish Council to the financial year (2023/24)	£0.00
e) CIL retained	
i. Total amount of CIL received in the financial year (2025/26) and retained (unspent) at the end of the reported year (2025/26)	**£0.00**
ii. Total amount of CIL received in previous year(s) and retained (unspent) at the end of the reported year (2025/26)	**£2,267.72**
Total CIL receipts retained (unspent)	**£2,267.72**
Commitments awaiting completion /invoicing	
Trainee/Assistant Clerk 2025/26 (4 Months)	£964.80
Total	**£964.80**
Uncommitted Balance	**£1,302.92**

RFO REPORT – 25th November 2025

Councillor ……..

Print Name:

Dated 22/07/2025

Clerk ……..

Mr. G. Davis

Councillor ……..

Print Name:

Dated 20/05/2025

Clerk ……..

Mr. G. Davis