,

SOUTH STOKE PARISH COUNCIL

Minutes of the Parish Council Meeting held on 25th November 2025 at 7:20 p.m.

In The Village Hall

Present: **Cllr. Andy Peters – Chairman** **Cllr Ned Garnett**
Cllr. Johnathon Woodings
Mr. G. Davis (Clerk) **Mr. Andrew Walker (Deputy Clerk)**

1. **071 Apologies for Absence** – Cllr Garry Passmore, Cllr Anne Ward, Cllr Amada Page, Cllr Mark Knowlton Ward Cllr Fiona Gourley
2. **072 Declarations of Interest and Dispensations** – None
3. **073 Confidential Matters** – Agenda Item 6. Contractual Arrangements for the Clerks from 1st April 2026
4. **074 Minutes the Parish Council Meeting** held on 23rd September 2025 **–** Approved and signed by the Chairman.
5. **Financial Matters**

075 RFO Report – Received and noted. The report was signed by the Clerk and the Chairman.

076 Balance per Bank Statements as at 01/11/2025

Current Account HSBC	£5,342.80
HSBC Business Money Manager – Savings	£8,000.00
Deposit Account Bath Building Society	£22,613.71

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Receipts since meeting on 23rd September 2025				
Reference	**Date**	**From Whom**	**Particulars**	**Amount**
15	01/10/2025	B&NES Council	Precept Payment October 2025	11699.00

078

Payments approved as standing payments or at meeting on 23rd September which have now been made.				
Reference	**Date**	**To Whom**	**Particulars**	**Amount**
SSPCsep25GBD	25/09/2025	Grant Davis	Pay Advice 1 Sep to 28 Sep 2025	498.00
SSPCSep25AW	25/09/2025	Andrew Walker	Pay advice Sep 2025	374.00
SSPCSep25GD	25/09/2025	Geoffrey Davis	Pay advice sep 2025	374.00
034PZ001752802606	01/10/2025	HMRC Paye/NIC Cumb	Month 6 Paye 2025-26	214.07
C FundSSPCDonation	25/09/2025	Cotswold Wardens	Donation for Clearing BA22/10	100.00
27627-SOU017	25/09/2025	Community Heartbeat Trust	Replacement Battery	360.00
BankChgJulAug25	228/25	HSBC	Bank Charges to Aug 31 2025	2.00
DD266-Aug	18/09/2025	N-Power	Electricity 01/08/25 - 31/08/25	16.24
DD266-Jan-Jul	19/09/2025	N-Power	Electricity 01/01/25 - 31/07/25	98.29
DD266-Sept	02/10/2025	N-Power	Electricity 01/08/25 - 30/08/25	11.28
SAJ-UK_2025_02782	10/10/2025	Elan City Ltd	RADAR SPEED SIGN x 2 & Miscell Items	5090.52
SStokePhoneBox	10/10/2025	Mark Baker	Re-painting South Stoke Phone Box	400.00
SStokeRailings	10/10/2025	Cllr. Anne Ward	Paint for re-painting White Railings	97.44
SSPCOct25GBD	23/10/2025	Grant Davis	Pay Advice 29 Sep to 26 oct 2025	498.00
SSPCOct25AW	23/10/2025	Andrew Walker	Pay advice Oct 2025	374.00
SSPCOct25GD	23/10/2025	Geoffrey Davis	Pay advice Oct 2025	374.00
034PZ001752802607	03/11/2025	HMRC Paye/NIC Cumb	Month 7 Paye 2025-26	214.07
DD266-Oct	31/10/2025	N-Power	Electricity 01/09/25 - 30/09/25	14.38
28291-sou017	31/10/2025	Community Heartbeat Trust	Replacement Pads x 2	147.54
Bookcase expenses	31/10/2025	Bob McGrain	Expenses - Bookcase for PhoneBox	198.16
DD-ICO	12/11/2025	Information Commissioner	Data Protection Registration	47.00
3619 SSPC	17/11/2025	Swan Mngmnt Svces	Annual Domain Services Fee	240.00
IN25-1227	20/11/2025	WJP Software Ltd	.gov.uk ANNUAL DOMAIN NAME RENEWAL	42.00
SSPCNov25GBD	20/11/2025	Grant Davis	Pay Advice 27 Oct to 23 Nov 2025	711.10
SSPCNov25AW	20/11/2025	Andrew Walker	Pay advice Nov 2025	470.00
SSPCNov25GD	20/11/2025	Geoffrey Davis	Pay advice Nov 2025	469.80
DD266-Nov	30/11/2025	N-Power	Electricity 01/10/25 - 31/10/25	19.29
034PZ001752802608	20/11/2025	HMRC Paye/NIC Cumb	Month 8 Paye 2025-26	330.23

079 **Community Infrastructure Levy (CIL) Funds –** The Clerk reported that the Uncommitted Balance of CIL Funds now stands at £1,302.92

6. Parish Council Matters

080 **Contractual Arrangements for the Clerks from 1st April 2026** – It was agreed that the Parish Clerks would be paid in accordance with the NCJ pay award agreement. Future arrangements from April 2026 will utilise NCJ Pay Scale 25 for qualified clerks and Pay Scale 17 for unqualified Clerks.

7. General Parish Matters

081 **Midford Telephone Box** - Actions completed.

082 **Defibrillator in Midford** – Installation has been completed. The outstanding invoices for the installation are to be chased by the Clerks. However, the outstanding funding requirements has been covered by the donations received. There is an outstanding issue of training, which is to be arranged in the New Year.

083 **South Stoke Phone Box re-painting** – Actions completed.

084 Village **Hall** – Future utilisation for Parish Council office. – This has been agreed in principle. Quotes are awaited for the refurbishment work. Liaison with the Village Hall Chairman Ceri Idris-Evans and the Future Chairman (Nick Ericson) are on-going.

085 **Allotments – Poorly Maintained plots** – The Clerk continues to progress the matter in the absence of Cllr. Anne Ward.

086 **Police Liaison and Neighbourhood Watch** – Nothing to report.
Churchyard – Nothing to report

087 **Noticeboard for Sulis Down** – The item remains ongoing.

088 **Telecom Infrastructure** – Ongoing action, awaiting Cllr Ward's return.

Footpaths and Open Spaces –

089 **Village Green** Telephone Box – Item completed.

090 **Millenium Viewpoint –** A quote has been received for the Millenium Viewpoint refurbishment, which was rather more than anticipated. The quote also did not meet the full requirements. It was resolved that the clerks will obtain further quotes for the full requirements. Potentially utilising "Self-Binding" gravel. It was further resolved that, in principle, on the basis of satisfactory quotes being received that the work would be undertaken this winter with a target budget of £7,500.

091 **Signage for the Cotswold National Landscapes** – SouthStoke Lane. Cllr. Ned Garnett is continuing to take this forward. A Planning Statement has been drafted and will be submitted as part of an Advertising Consent Application to B&NES Planning. It is noted that there will be a requirement on the Parish Council to cover a shortfall of - approximately £1,150. It was agreed in principle that this will be provided from the CIL Uncommitted Balance.

8. Planning Matters

092 **Planning Update -Update on the Sulis Down Development. –** Councillor Nick Garnett
22/01370/FUL - Parcel 4234, Combe Hay Lane, Combe Hay, Bath And North East Somerset - Creation of new allotments including associated facilities and landscaping, including access serving the allotments. South Stoke Parish Council again Objected to this application on 27th August.
As Vistry appear to be unable to deliver these allotments within the allocation area we have suggested they make an appropriate financial contribution under a revised Section 106 agreement, so that in the fullness of time a single allotment site might be achieved for the Parish rather than three. Cllr Garnett will speak at the B&NES Planning Committee - 17th December. Combe Hay Parish Council may also submit comments and/or attend the Planning Committee Meeting.

Applications Received

093 **25/04242/FUL - The Coach House , Midford Road, Midford, Bath BA2 7BX -** Demolition of existing two-storey dwelling, and replacement with a contemporary two-storey dwelling. It was resolved to consult with Cllrs Page and Knowlton to determine their views. In the absence of any comments from those Councillors, the Parish Council will submit a "no comment" comment.

094 **Decisions Pending**

22/01370/FUL - Parcel 4234, Combe Hay Lane, Combe Hay, Bath - Creation of new allotments including associated facilities and landscaping, including access serving the allotments. See item above.

24/00781/LBA - Manor Farm , Old School Hill, South Stoke, Bath BA2 7DP - Internal works as described in Design and Access Statement **(Retrospective).**

23/04626/FUL & 23/04627/LBA - Manor Farm , Old School Hill, South Stoke, Bath BA2 7DP - Installation of replacement front and rear gates **(Retrospective).**

25/00570/CONSLT - Castle Farm, Midford Road, Midford, Bath BA2 7PU - Consultation request from Woodlands Champion Club for the operation of a certified exempted camping and caravan site under paragraph 5 of the first schedule, Caravan Sites and Control of Development Act, 1960 at Castle Farm, Midford Road, BA2 7PU (following no objection to 24/00268/CONSLT)

095 Planning Decisions by B&NES and Wiltshire

25/03469/FUL - Beeches , Old Midford Road, Midford, Bath, BA2 7DQ – Erection of single and two-storey extensions to rear and side of house following demolition of conservatory. Proposed open air swimming pool and pool building. South Stoke Parish Council objected to this development. BANES Council permitted the application.

25/02948/FUL - Tregonhawke, Packhorse Lane, South Stoke, Bath BA2 7DW - Widen existing balcony. South Stoke Parish Council objected to this development. BANES Council permitted the application.

Other Planning Matters to Report

096 Local Plan – South Stoke Parish Council Response.

South Stoke Parish Council have responded fully to this consultation and confirmation of receipt of our submission has been received.

097 Somersetshire Coal Canal - Local Plan policy options - the defining and protecting diversion areas to facilitate potential re-opening of the canal was discussed. However, the only locations where Extensions are proposed are Camerton, Radfordy and Combe Hay, with none in the Parish of South Stoke. It was nonetheless considered that to make such extensions in the Local Plan are an unnecessary encumbrance on the respective Landowners. South Stoke Parish Council would therefore support any objections coming from Camerton, Radford or Combe Hay.

9. Highway Matters

Midford Road/Village

098 RADAR Speed Signs The grant from the Ward Councillors Empowerment Fund (WCEF) of £350 has been applied for. As the Avon and Somerset Police Community Trust for £5,000 has been received, the Parisjh Council will pick up the remaining £242 of the cost for the RADAR Signs and Village Gates and Installation, together with the ongoing Annual Costs of £266 per year.

099 B3110 Road Speed Limits – Concerns about the speed of motorists on the B3110 were raised and discussed. Cllr. Johnathon Woodings will take the matter forward with Ward Councillor (Fiona Gourley) and the Senior Highways Officer Neil Terry to progress the matter.

10. B&NES Matters

100 Parish Liaison Meeting– The B&NES Parish Liaison meeting held -15th October 2025 was attended by the Ward councillor and the Clerks. Various matters were discussed, with a large emphasis on the Local Plan,

11. Other Matters to Report – None

12. Correspondence Received – None

13. 101 Dates for Future Meetings – The following dates were agreed for the coming year's meetings: -

Tuesday 13th January 2026 – 7:00 p.m. - Parish Council Meeting – Budget & Precept
Tuesday 24th March 2026 – 7:00 p.m. - Parish Council Meeting
Tuesday 14th April 2026 – 7:30 p.m. – Annual Parish Meeting
Tuesday 12th May 2026 – 7:00 p.m. – Annual Parish Council Meeting

The meeting closed at 21:30 p.m.